

Rules for allocating grants to support Open Access publishing

1. At the meeting of the Institute of Biophysics Board of the CAS, public research institution (hereinafter referred to as the IBP) on 18 February 2016, it was decided that financial support would be provided for the publishing of scientific articles in professional Open Access (OA) journals. For 2016, the amount of CZK 200,000 was allocated from the IBP's budget by the IBP management for this support.
2. Grants may be awarded to authors from among IBP employees who publish as part of their employment relationship or agreement on working activity outside of an employment relationship. A worker requesting a grant must be listed as a correspondent author for the article.
3. Grants may be provided only if the article is accepted by one of the OA journals listed in the WOS database, with the Impact Factor Without Journal Self Cites > 3 . If the impact factor of the journal is between 3.1 and 7, the grant amount is calculated as a percentage using linear interpolation $[(IF - 3) / 4] * 100$. If the impact factor is > 7 , the grant amount is 100%.
4. Grant requests are submitted by the correspondent author in electronic form. The request must contain:
 - a) a copy of the article or its manuscript together with an editorial confirmation of the acceptance of the article for publication,
 - b) a copy of valid instructions for authors, in which the amount of the OA fee of the journal is stated,
 - c) a copy of the invoice from the editors, in which the amount of the OA fee invoiced by the IBP is stated,
 - d) the requested grant amount calculated as a percentage (see point 3) of the OA fee of the journal (see point 4b). At the same time, the maximum requested grant amount must be \leq the fee invoiced by the IBP (see point 4c).
5. It is the director's secretary who is tasked with the management of the grant fund and the receipt of the grant requests and who verifies the completeness and accuracy of the submitted request.
6. In the event that the funds allocated from the IBP's budget for a given calendar year are exhausted, further requests cannot be supported.